

ALVESCOT PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 15th June 2016

Present : Justine Garbutt (JG) Mike Honour (MH) Richard Munro (RM) Becky Hird (BH), Andy McIntyre (AM)

ACTION

22 **Apologies for Absence:**

None

23 **To Receive Declarations of Pecuniary Interest:**

JG Kenns Farm

24 **Adjournment for Public**

None

25 **Minutes of Last Meeting**

25.1 Minutes of meeting 18th April were accepted and signed

25.2 Fete minutes from 8th May were accepted and signed.

25.3 Declarations were signed by BH and AM

Oxfordshire Together- Submissions made by OCC and WODC – consultants were retained to write the report. They will conduct their own consultation with Parishes but what would we want in terms of empowerment. We are open to working in partnership ie footpaths, filling potholes but no response has been received to our emails and we have had no communication. Comments can be submitted on line but we need to talk to them. Clerk to invite them to the next meeting – the verges are dangerous and need to be cut more often.

26 **Planning Applications: RM**

26.1 16/1569/HHD Priory Barn, Park Farm no comments awaiting decision

26.2 16/1595/FUL 5 Thorpes Field awaiting decision. Planting at front of house which is what we asked for and no parking. D&A statement should state the planting and design were discussed with planning Officer. They will also reinstate the fencing and the hedge.

26.3 16/01467/FUL Kenns Farm no comments awaiting decision. There is concern about planning creep but this is not grounds for us to object we have to comment only on the application. If there is a problem it would need to go to enforcement.

26.4 Letter received from Moore Allen & Innocent concerning Oakey's Barn was read to the Council, which explained the reasons it was knocked down. PC will write a note of thank you but we will not be taking this any further. WODC asked for our help to protect the Conservation Area which is why we acted.

27 **Plan A: RM/JG**

27.1 This will remain as an agenda item for reporting.

1. Small scale development we will need to adopt a couple of lines. RM to draft for next meeting. We could approach the village and ask if there is any land available. The rules are slightly different in villages, a couple of households applied and were refused. One may be resubmitted. At the next meeting we will adopt a policy and publicise it to encourage people to talk to us before submitting an application. They will then be able to state that in their application. If we can find a site we can go back to WODC for affordable housing.

2. Pub- RM to look into.

3. Bugle player- Talk to Tessa.

4.1 Car Park- it is starting to degrade and we need a more permanent solution. We will wait to hear how much is forthcoming from the Fete a lorry load more gravel may be an option but not long term.

4 | Signed

Date

Clerk will ask Abbey to come back and re-quote two price bands. We will compare the two options and discuss.

4.2 Traffic Calming- we will open discussions at the next meeting. Speedwatch would require 6 people to run.

5.1 Footpaths- Footpath survey will be circulated. Some items we will need to discuss with Oxfordshire Together.

5.3 Cycle paths are unlikely to be feasible as they cost several £m. We will see if OCC have a cycling officer who can advise. Changing stiles for gates is good for cyclists but this encourages motor bikes. MH will approach Natural England later in the year.

5.4 Road signage- Lower End needs a new direction sign. Site visit before the next meeting.

6. Price of plaque will be sort from Sign of the Time- need to decide what wording we want.

6.2 Litter pick up- September 2016

6.3 Dog Mess we will highlight the problems we are having. and put a sign in the noticeboard. Move mobile sign to village hall.

7.1 Publicised and continuing

9.1 Ditches- talk to Oxfordshire Together.

9.2 Drainage- Wayne Barker OCC drains to be contacted through Oxfordshire Together.

10.1 RM to look at Bampton model.

28 **Playing Field: MH**

28.1 All work has been done but no invoice received. Clerk will contact MDCH

28.2 RoSPA will visit in July

29 **Traffic & Highways -**

29.1 Springfield Cattery- traffic outside his house is horrendous- can speed limit be looked at. No accidents so this may be difficult. Raise question with Oxfordshire Together.

30 **Environment & Conservation: AM**

30.1 No update

31 **Countryside & Footpaths:**

31.1 More waymarkers need to be put up and the white gates need cleaning.

32 **Communication: AM**

32.1 AM asked if Alvescot could write a village newsletter instead of the Forum but should this be under the PC or the village. e need a monthly page in the Parish Pump. Do we need to explain who we are. Plan A page could advertise PC matters? Clerk will write Parish pump page this month and look into a grant for a website. This may be able to be done through Vistaprint.

33 **V Hall: BH**

33.1 AGM was held. Shed is going ahead but will be solely for the use of the Village Hall.

34 **Finance**

34.1 Cheque list circulated and agreed. Cheques were signed.

34.2 Audit has been completed by W Phipps. Many thanks to her again this year. Clerk will ensure this is with BDO before 24th July.

35 **Village Matters**

35.1 Fete: Donations have been received and the Insurance has been arranged for tentage, and handling money issues. The committee want to vote on whether the APC should be involved in the future. This would mean they have to source their own insurance and would no longer be a sub Committee to the Parish Council. The fete committee need more information before they make a decision- H&S, Insurance, Constitution need to be in order. Splits of money should not dictate the future of the fete committee.

35.2 Bus subsidy- OCC and Stagecoach both contacted RM No 19 will stay and merge with parts of route 18- it will also be less frequent. Timetable will be put on website.

36 Legislation Update

36.1 Draft Standing Orders were circulated. These will be looked at in more detail at the next meeting. Financial Regulations will be written in due course.

36.2 Transparency Code- New code is in operation where the PC has to publicise more of its actions. Clerk will investigate.

36.3 Risk Assessment- this was read through and accepted. Clerk will purchase a hard drive to lodge with Chairman to secure files.

37 Code of Conduct

Clerk highlighted the code of conduct changes that took place in 2015. This means that the declarations Councillors make are for pecuniary interests only. Councillors are now able to comment on planning applications that are neighboring their properties.

38 Next Meeting

Next meeting will be on 20th July at 7.30pm.