

# ALVESCOT PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 20<sup>th</sup> May 2015

Present : Mike Honour (MH), Richard Munro (RM), Justine Garbutt (JG), Becky Hird (BH) Andy McIntyre (AM)

Ralph Mawle (RMa)

### **ACTION**

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#### **1. Apologies for Absence:**

None

#### **2. Election of Officers:**

2.1 Election of Chairman- MH was proposed by RM, agreed by Council

2.2 Election of Vice Chair- RM was proposed by MH, agreed by Council

#### **3. All Councillors present signed their declarations**

#### **4. Members to serve on Sun-Committees:**

4.1 Playground- MH, BH

4.2 Fete- AM, JG, BH

4.3 Planning- RM

4.4 Village Hall- BH

#### **5. Code of Conduct:**

As new Councillors everyone has to complete a new Code of Conduct. These must be returned to Clerk by 3<sup>rd</sup> June.

#### **6. To Receive Declarations of Personal and Prejudicial Interest:**

None

#### **7. Adjournment for Public**

Shillbrook Cottage- any news they have been reported again, they visited but none there so will do so again.

Rock Cottage- two drives. They do have permission and they will be responsible for re-tarmacing area. MH- will chase

RMa offered to do re coat the Village Hall car park if required as it is becoming uneven again.

Maybe it would last longer if larger stones are laid. RMa will collect from Timms if required.

War memorial- stone is too soft to cut again we have been advised to clean with soft brushes and leave. We will be cutting back the tress to stop the sap falling on the memorial. These actions are in line with English Heritage and War Memorials Trust guidelines.

Van- not much we can do we have asked him to move on but he parked in a worse place. He is a Resident in the village.

#### **8. Minutes of Last Meeting**

8.1 Minutes of meeting 15<sup>th</sup> April were accepted and signed

8.2 Minutes of Fete meeting 16<sup>th</sup> March, 29<sup>th</sup> March, 12<sup>th</sup> April were accepted and signed

8.3 Matters arising- None

#### **9. Planning Applications: RM**

9.1 2 Thorpes Field 15/01016/FUL awaiting decision

9.2 Jimmys Barn 15/01441/FUL awaiting decision

9.3 Ramblers Cottage 15/01248/S73 awaiting decision. Single to double storey

9.4 Land NW of Tawny Cottage- 15/01322/FUL planning is for two dwellings not holiday lets.

WODC now have their quota for housing as stated in the LDF. Arvescot is listed as a Class A village Which means only infill or renovation no new properties. The last three applications for new housing have been refused, we presume this will be as well.

9.5 Erection of wall Lower end- no update

9.6 Shillbrook Cottage- still trading. WODC will re-visit

9.7 The Wood Yard 15/01019/CM (information only) WODC raised no objection

9.8 Ramblers Cottage 15/01718/HHD awaiting decision erection of shed

10 **Community Led Planning: (CLP): RM**

10.1 Report as APM

11 **Playing Field: MH**

11.1 Working party met on 9<sup>th</sup> May, 15 people volunteered. The new bark was laid and should last 5-6 years. Thanks to Jan Hussey for supplying coffee and biscuits. The access was also cleared along with the remains of the bonfire. The cricket net is on hold at the moment, although has been received. The latch is broken and the gate needs some repair. MH will look at AM has the latch.

11.2 Use of MUGA- We recommend that if non-residents want to use it exclusively they will need to pay a small charge and limit the number of times each year it is used in this way. Applications will be approved on a case by case basis. A laminated sign will need to be attached the netting by the person booking to warn of the usage after the playground committee have agreed. MDCH will be informed of the decision.

12 **Traffic & Highways - MH**

12.1 Some potholes have been marked up for repair. They are not deep so will probably be carried out in next 28 days.

13 **Environment & Conservation: AM**

13.1 Litter Pick was a success MH picked up and returned the equipment. The area covered was from The Ark to the bridge, Lower End and Mill Lane. 7-8 bags were collected by WODC on the Monday.

14 **Countryside & Footpaths: MH**

14.1 Some waymarkers to be finished down Lower End. RMa offered to do some.

15 **Communication: AM**

15.1 Forum was done about 6 weeks ago. Probably the next one will be in the Summer unless needed before.

16 **Finance**

16.1 Cheque list and accounts balance circulated and agreed. Cheques agreed and signed.

16.2 Insurance renewal has been received. Current policy will be taken up without the 3 year option.

16.3 Section 1- Accounting statements were discussed and agreed by all Councillors. Signed by Chairman and RFO

Section 2- Annual Governance Statement was read and agreed by all Councilors and signed by Chairman and Clerk

16.4 Defibrillator will be added to the assets.

17 **Village Matters:**

17.1 Fete Organisation- A quiz was held to cover the cost of the raffle prizes, all the stalls have been sold and manned. Sam King has put a note in the newsletter re volunteers. Fete advertising is going ahead and the banner will be altered. It has been a steep learning curve for the new committee but they hope to break even. Advert has been placed in Parish Pump for contributions. MH has organized a visit from a WW2 Jeep which will be at the entrance.

The bank account mandate needs to be changed with new signatures. Council agreed this must be done, Andy McIntyre and Matt Lane will be the new signatories. Clerk will write a letter to HSBC signed by herself and Chairman to confirm the change in details. Correspondence address will also be updated as required by Andy McIntyre.

17.2 Fireworks- As Giles Toys is closing BH has purchased the fireworks in advance. £500 will

be spent as usual. BH will check where they will be kept in storage and when payment is required.  
17.3 Brize Norton liaison meeting- RM cannot go. BH and AM will check if they can if not apologies will be given.

18 MH has been approached by Mr Johnson from The Ark. He now wants to sell the site and is offering it to the Parish Council first to buy it and turn it back into its original state. The price stated is £200k. We could not raise the money but maybe some residents will want to club together. WODC ignored our views on the application to make a permanent site part of the application was that he was going to stay and pass it on to his family. The alternative is that MH sell him a piece of land to make the plot bigger. RM will approach WODC and ask if there are any funds to purchase it for affordable housing. D McFarlane will be approached first.

19 **Next Meeting**

There will be no meeting in June so the next meeting will be 15<sup>th</sup> July 2015.