

# ALVESCOT PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 20<sup>th</sup> July 2016

Present : Justine Garbutt (JG) Mike Honour (MH) Richard Munro (RM) Becky Hird (BH), Andy McIntyre (AM)  
Malcolm Farley (MF) Joyce Oakey (JO) Kim Govan (KG) Dennis Govan (DG) Robert Lewin (RL) Janey Slader (JS)  
Jayne Lewin (JL) Tessa Farley (TF)

### **ACTION**

---

39 **Apologies for Absence:**

None

40 **To Receive Declarations of Pecuniary Interest:**

RM - Shill Cottage

41 **Adjournment for Public**

This item was heard after the minutes were accepted.

MF: Car Park- was there any progress and would APC be approaching school and village hall for funding. Have we asked for 3 more quotes.

This will be discussed later in the meeting. No we have asked Abbey Surfacing to update their quote, we decided at the last discussion, when we had 3 quotes, that this would be the company we pursued.

JO: The wooden posts outside The Gassons have been knocked down.

Clerk will ask OCC to replace them.

KG: As interim Chair of Fete Committee: the committee agreed to vote and the outcome is that the fete will look to become independent of the Parish Council. She would also ask if the decision as to whether APC will claim the monies held in the fete account or let them us it as a reserve be made quickly.

RM: Fete committee are writing the terms of governance – what is the likely timescale.

KG: Understands the fete committee has to become a legal entity- whether independent or registered as a Charity. The plan is to start discussions in 1 month and have them in place in 6 months- however the first meeting for the 2017 fete will take place in January and new members of the committee may want to comment.

AM: reminded KG that he is still a signatory on the bank account and he will need to be removed.

42 **Minutes of Last Meeting**

42.1 Minutes of meeting 15<sup>th</sup> June were accepted and signed

42.2 Fete minutes from 7<sup>th</sup> June and 5<sup>th</sup> July were accepted and signed.

42.3 RM asked that Plan A be appendaged to the minutes in the future.

43 **Fete**

43.1 RM stated that he, personally, is very fond of the fete and APC has its best interests at heart, and although he is not on the committee tries to help every year. The fete is the most important single event in the villages calendar. The idea was for organisations to come together to raise funds.

This year was a big success and it is important that we make sure the fete continues. The fete committee now wants to become automatus and not affiliated with one specific group, he is disappointed that it will no longer be a sub-committee and also disappointed in the way the decision has been reached. This should have been made after a discussion on the pros and cons – however APC respect the decision the committee have made. Time scale- 2 actions need to be taken; to dissolve the sub committee and formally hand over the funds which would revert for the fete committee to use going forward; ensure that it has a viable way to go forward. If it is not a sub committee of APC there will be no safety net for governance. We cannot, currently, hand over the funds to a body that does not exist and we have to understand its constitution- this will ensure the fete continues. As APC we have high regard for the work done by the people in the village and APC confirms their desire to

contribute to its success.

Clerk: RM has submitted the following motion which was read by the Clerk:

The Parish Council:

- a) notes the decision of Alvescot Fete Committee to establish an independent body for the purpose of organising future village fetes;
- b) regrets that this decision was taken without consideration of the possibility of negotiating revised terms of reference for the committee as a committee of the parish council;
- c) nevertheless respects the wishes of the Fete Committee;
- d) continues to regard the fete as an important cultural and fund-raising event in village life, and wishes to continue playing a part in ensuring its success;
- e) will co-operate with the Fete Committee to establish a robust and sustainable autonomous body and will, promptly following the establishment of such a body,
  - i. dissolve the Parish Council Fete Committee, and
  - ii. grant the balance of funds relating to the organisation of the fete to the new body.

Clerk asked the Councillors to Vote. 4 Councillors voted to accept proposal from RM. Carried.

JG & AM have resigned from the sub Committee, BH will stand down until the way forward is settled.  
- therefore it is require that two need to stand. RM & MH agreed and were elected.

#### 44 **Planning Applications: RM**

- |      |              |  |
|------|--------------|--|
| 44.1 | 16/1569/HHD  | Priory Barn, Park Farm Approved                              |
| 44.2 | 16/1595/FUL  | 5 Thorpes Field awaiting decision.                           |
| 44.3 | 16/01467/FUL | Kenns Farm Approved  |
| 44.4 | 16/1960/FUL  | Myrtle Cottage- change of use of garden. Awaiting decision.  |
| 44.5 | 16/02012/HHD | Shill Cottage – no comments. Awaiting decision.              |
| 44.6 | 16/02391/FUL | 3 Thorpes Field - change of use of garden. Awaiting decision |

#### 45 **Plan A: RM/JG**

- |      |   |
|------|---|
| 45.1 | Plan A update appendix 1.   |
| 45.2 | Small scale development policy- next meeting.   |
| 45.3 | Oxfordshire Together- could not attend meeting. List will be sent to them RM to draft, and ask for reply.   |
| 45.4 | Strategic Housing Assessment- one piece of land belongs to MH but he did not know it was on a register. The second is the Station Yard. RM will draft a response. |

#### 46 **Playing Field: MH**

- |      |   |
|------|---|
| 46.1 | MUGA works have been paid. Invoiced received from MDCH  |
| 46.2 | Groundsman- advert has been put in noticeboard and Parish Pump. Clerk will circulate the job description to be edited. It has not yet been advertised as a paid job- we could pay £10 an hour. Hours worked per week would need to be decided probably 1-2 hrs with scaled down job description. Clerk will write letter of thanks to Frank Gibson. |

#### 47 **Traffic & Highways -**

- |      |  |
|------|--|
| 47.1 | Mill Lane potholes have still not be done. |
|------|--|

#### 48 **Environment & Conservation: AM**

- |      |           |
|------|-----------|
| 48.1 | No update |
|------|-----------|

#### 49 **Countryside & Footpaths:**

- |      |  |
|------|--|
| 49.1 | R Spurs has been contacted again reference perimeter path.   |
| 49.2 | Footpath sign to Kenns Farm has been covered with a name plate. Dan weeks will be informed.        |
| 49.3 | Footpath survey was circulated we will have to act on some paths which are not passable or closed. |

50 **Communication:**

50.1 Clerk wrote article for the Parish Pump. She will write the next one- village clean up and next meeting date to be included.

51 **V Hall: BH**

51.1 Nothing to report

52 **Finance**

52.1 Cheque list circulated and agreed. Cheques were signed. Also two for August as there is no meeting.

53 **Standing Orders**

53.1 Thanks to RM for suggesting some revisions which have been made. Wording needs to be clearer in some areas. Clerk will revise for September meeting. Financial regulations will be looked into after these have been accepted.

54 **Village Matters**

54.1 Car Park- Fete has raised £1000 towards the car park. Clerk has received the revised quote from Abbey Surfacing. Option 1: Patching £2085 + VAT and Option 2 whole surface £6750 + VAT. This will have a 15yr life expectancy. Do we feel option 1 or more gravel would be enough. Is a fully tarmacked car park in keeping. Yes. Plan A highlighted that the residents wanted an improvement to the car park which is longer lasting, therefore this is Option 2. Clerk will check the precept and ensure we have £1900 from this years budget that we can use. If this is possible she will also contact the school and village hall and get their confirmation that they will be able to contribute £1900 each.

55 Andy McIntyre stated that due to job commitments and renovating the barn he will have to resign as Councillor to Alvescot. He will be moving jobs to Shrivenham during the week where he will be staying which will make it difficult to attend meetings. He has had nearly 5 years on the Council and he would happily stay on if it were possible.

The Council thanked him for his contribution. Clerk will contact WODC to advertise the vacancy.

56 **Next Meeting**

Next meeting will be on 21<sup>st</sup> September 2016