

ALVESCOT PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 21st May 2014

Present : Mike Honour (MH), Richard Munro (RM), Justine Garbutt (JG), Becky Hird (BH)
M Farley

ACTION

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| <p>1. Apologies for Absence:
Andy McIntyre (AM)</p> <p>2. Election of Officers:
2.1 Election of Chairman- MH was proposed by RM, seconded- JG, BH
2.2 Election of Vice Chair- RM was proposed by MH, seconded – JG, BH</p> <p>3. All Councillors present signed their declarations</p> <p>4. Members to serve on Sun-Committees:
Playground- MH
Fete- AM, BH
Planning- JG, RM
Village Hall- BH</p> <p>5. Code of Conduct:
Clerk reminded all Councillors to update their Code of Conduct register as necessary, also to declare any expenses recovered.</p> <p>6. To Receive Declarations of Personal and Prejudicial Interest:
MH & JG- Carterton West Personal & Prejudicial
MH- 3 Home Farm Barns</p> <p>7. Adjournment for Public
Council was complimented on the new VAS signs it has made a difference at the Black Bourton end of the village with cars slowing down.
Does one of the Councillors stand as a school governor. No- the post was made redundant when the constitution was changed. This will be checked.</p> <p>8. Minutes of Last Meeting
8.1 Minutes of meeting 16th April were accepted and signed
8.2 Minutes of Fete meeting 1st May were accepted and signed
8.3 Matters arising- Blocked footpath. MH not approached owners- letter to be written.</p> <p>9. Planning Applications: RM
9.1 8 Pemscott Close- awaiting decision
9.2 Kenns Farm renewal- awaiting decision
9.3 7 Thorpes Field-awaiting decision
9.4 3 Home Farm Barns- Extension does not affect parking or turning area.
The Parish Council had no objections to the above applications.
9.5 Kilkenny Farm Strategic Site- meeting was held. Nothing to report.</p> <p>10. Community Led Planning: (CLP): RM
10.1 Report as APM</p> | <p>MH</p> <p>Clerk</p> |
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- 11 **Playing Field: MH**
 11.1 Working party met, rotavated bark, replaced the broken fencing, moved nets and cut back the hedge. Fraser sprayed the area. W Morris and Sons are continuing with the repairs. RoSPA report will take place in July. Advise MDCH
- 12 **Local Plan & AGGROW: RM**
 12.1 AGGROW- Nothing to report
 12.2 Local Plan: Eight Parish Councils met with SCW. There will be some expenditure and PC's have been asked to contribute £200 each. We will see what advice needs to be taken when the funds are healthy but we may need to spend more and add more funds ourselves.
- 13 **Traffic & Highways - MH**
 13.1 VAS signs are erected. Thanks to P Handley for moving this project on. Letter to be written to him.
 Potholes in Mill Lane still have not been repaired- Report to Lex McFarlane.
 Zig Zags at school need repainting
 Wayne Barker has been contacted concerning the ditch on B4477. He has no funds available at present.
- 14 **Environment & Conservation: AM**
 14.1 Nothing to report from AM.
- 15 **Countryside & Footpaths: MH**
 15.1 Alvescot House- Clerk to write letter.
 15.2 Waymarkers need replacing approx. 10-20. Dan Weekes will be asked.
 15.3 Village Hall will be resurfacing the footpath the week before the Fete
- 16 **Communication: AM**
 16.1 Nothing to report
- 17 **Finance**
 17.1 Cheque list and accounts balance circulated and agreed. Cheques agreed and signed.
 17.2 Insurance renewal has been received. Current policy will be taken up without the 3 year option.
 17.3 Audit- Internal audit has been completed- nothing to report. Thanks to W Phipps.
 Section 1- Accounting statements were discussed and agreed by the Council. Signed by Chairman and RFO
 Section 2- Annual Governance Statement was read and agreed by all Councilors and signed by Chairman and Clerk
- 18 CPRE have asked Alvescot to host a meeting between them and local Parish Councils as they want to hold it in West Oxfordshire. Do we want to host. Yes. JG will liaise with them and secure a date.
- 19 **Next Meeting**
 Next meeting will be Wednesday 18th June 2014

Clerk

Clerk