

# ALVESCOT PARISH COUNCIL



## MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 18<sup>th</sup> October 2017

Councillors present : Justine Garbutt (JG) Richard Munro (RM) Dennis Govan (DG) Mike Honour (MH)  
Residents in attendance: S Williams (SW), R Mawle (RJM), S Barling (SB), Abberley, R Lewin (RL)

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MH reminded the members of the public to their conduct through the meeting.

**68 Apologies for Absence:**

Becky Hird (BH)

**69 To Receive Declarations of Interest:**

None

**70 Adjournment for Public**

RJM- Can Parish Council ask Village Hall Committee to put some lighting on the path. Gateway opposite pub  
Item on the agenda.

SB- Ramblers Cottage – item on agenda. No draft minutes on the website. Field 1468- no pc comment on the  
website. Fireworks- residents with animals letter.

**71 Minutes of Last Meeting**

71.1 Minutes of meeting 20<sup>th</sup> September were accepted and signed

71.2 Fete- comments were fed back on constitution and were simulated into the draft at last night's  
meeting. Final draft will be ready by end of month and then to Charity Commission by early November.

**72 Planning Applications: RM**

72.1 17/02098/OUT – Land south of Station Road 54 dwellings – awaiting decision

72.2 17/02159/HHD – 5 Thorpes Field – approved

72.3 17/02481/HHD – Rectory Barn – approved

72.4 17/02628/HHD – Greystones – approved

72.5 17/02476/HHD – Stoneycroft – approved

72.6 17/02570/LBC & 17/02569/HHD – Mill House – approved

72.7 17/023853/FUL – Field 1468 – awaiting decision

72.8 17/01874/HHD – Ramblers Cottage new entrance has appeared opposite The Plough. Enforcement  
have been contacted.

72.9 17/02960/FUL- Arkam – awaiting decision

72.10 17/02741/OUT – Sunset View- awaiting decision

Field 1468 Clerk has asked twice for additional information to be supplied but this has not happened. RM  
asked we submit objections and re-iterate that information is not enough.

**73 Playing Field: MH**

73.1 MUGA cleaning has been arranged for March

73.2 Item will be discussed with precept. Offer of outdoor gym equipment has been received, costs  
unknown.

**74 Traffic & Highways - MH**

74.1 Thanks to RJM for cutting hedge by speed limit sign. The pot holes in Mill Lane have been marked  
up again. No answer for OCC concerning the road works and the car park.

**75 Environment & Conservation: DG**

75.1 No report

- 75.2 Litter pick up. Saturday 11<sup>th</sup> November at 10am. DG will collect equipment from WODC. DG signed risk assessment to be sent to Came & Co.
- 75.3 New rubbish collection seems to not be running too smoothly. Recycling was not collected until Monday and Mill Lane not collected at all. WIDC say they are having some teething trouble.
- 76 **Countryside & Footpaths: MH**
- 76.1 Nothing to report
- 77 **Village Hall Rep: BH**
- 77.1 Clerk will contact the village hall re the path lights but they do not own the path. Thought to belong to 2, The Walk.
- 78 **Car Park: DG**
- Three quotes have been received all very expensive. Sub committee recommends that the car park is maintained with flint gravel, tarmac is the only permanent solution which is £11k. Hickman Landscapes were asked to quote for a path but after being spoken to twice nothing received.
- JG: we should provide a path from a designated parking space for disabled to access village hall path. JG will contact Hickmans and arrange an appointment and obtain a quote for gravel with a path from the footpath to access the Village Hall with possibly a disabled parking space.
- 79 **Finance:**
- 79.1 Cheques were authorized for payment and account balances circulated.
- 79.2 Precept- Figures were circulated before the meeting. RFO has sited three different figures for the precept the first stays the same, second there is a small increase and third a one off expense for the Playground equipment to be re-sited. Traffic surveys on Alvescot bend we will arrange to assess if this can be progressed. RFO suggested as this was purely a playground expense the precept could stay the same and excess taken from reserves. After discussion a vote was taken 3 for and 1 against that the precept will be kept as last year £13,000 and reserves used for equipment. RFO stated that the budget should always be balanced but this is a single expense rather than village wide. Also, the equipment is brand new so this should reduce our expenses in the future with replacement equipment.
- 79.3 Clerk asked to attend a VAT training course on 15<sup>th</sup> November cost of which is £35. This was agreed.
- 80 **Fireworks:**
- MH will purchase fireworks in next two weeks to value of £500.
- MH will bring the barriers on Sunday afternoon and build the bonfire.
- BH to stand on gate with Rosie and Lee
- Joe Harter to be given safety equipment.
- 81 **AGGROW:**
- 81.1 RM has received an email asking of we could volunteer to hold the archive. We do not have room to store anything. Also as it is being dissolved there should be some money returning.
- 82 **Parish Council Policies:**
- 82.1 Standing Orders- JG should public behaviour be added to the document. Reading Section 2 if the public present are out of order and talking during a discussion the first point should be for the Chair to ask them to cease their behaviour. If this is directed at a Councillor they can then directly ask the offender to be quiet. Standing Orders were signed and will be reviewed in 2018.
- 83 **WODC Meeting:**
- 83.1 RM and DG to attend.
- 84 **Remembrance Day:**
- 84.1 War Memorial will be cleared during the litter pick on Saturday 11<sup>th</sup>.
- 84.2 Oliver Colville has asked if he can lay a wreath. MH will advise him to lay it after he has laid the village wreath.

**85 Draft Minutes:**

RM asked as SB asked a question what the rules were on draft minutes. The Clerk advised that the Parish Council took the decision not to publish draft minutes, which can always be revisited. To adhere to the Transparency Code we have to publish minutes, draft or otherwise, within 30 days; as we have monthly meetings the Clerk publishes them after they have been signed at a meeting which is within the 30 day time slot. The only time that we publish draft minutes is the July minutes as we do not have a meeting in August and if the time between meetings is longer than 30 days. Councillors agreed as we are complying with the Transparency Code we will not publish draft minutes. This will be reviewed if considered necessary.

**86 Next Meeting**

Next meeting will be on 15<sup>th</sup> November at 7.30pm