

# ALVESCOT PARISH COUNCIL – CAR PARK SUB-COMMITTEE “CPSC”

## Minutes of the first meeting held in the Plough Inn Alvescot

on Monday 6th March 2017

**Present:** Dennis Govan (DG) and Malcolm Farley (MF).

### **Subject to the approval of the APC it was agreed that:**

1. **Election of the Chair.** DG was elected chair.
2. **Pecuniary Interests:** None declared.
3. **Purpose.** The CPSC’s remit is to consider the alternative solutions for improving the Village car park including design, type of surface, funding and timing.
4. **Current Car Park Status.** As an interim fix the APC has just spread gravel on the car park, filling the worst of the holes at a cost of £430 approx. We have some excess gravel that will be used to top-up as necessary once this has settled. The machinery and labour were provided by members of the APC with the assistance of Andrew Garbutt free of charge. This is expected to require similar maintenance within 12 to 15 months.
5. **Current Funding Commitments.** St Peter’s School has committed all funds allocated from this year’s Village Fete to maintain and upgrade the car park. The Village Hall has committed to match the School’s contribution. The APC will utilise the £1000 received from the 2016 Village Fete (£430 spent as in 4 above) and in addition will to at least match the contributions made by School and Village Hall.
6. **Proposal.** It was agreed that we should seek to identify the most cost effective and long lasting solution to negate the need for regular and expensive maintenance. To this end we agreed to proceed as follows:
  1. To initially obtain at least 1 quote for the different surface types including Tarmac, Resin-bound Gravel and graded gravel to provide up to date indicative costs.
  2. Once we have compared options and budgets then obtain 2 further quotes for the preferred/ most realistic solution.
  3. Based upon our assessment of the alternatives recommend solution to the APC.
  4. Agree funding as appropriate with all stakeholders
7. **Action Points.**
  1. MF to re-confirm the car park area (360 to 380sqm).
  2. MF to obtain a quote from the Church car park contractors - Millfield Contractors Ltd (gravel) and contact Dick and Belinda Collins of Park House to identify what they used for their driveway and the contractor.
  3. DG to obtain quotes from Davies Tarmac Surfacing, Chipping Norton (tarmac) and Cheltenham Surfacing (Resin-Bound Gravel).

**Next Meeting: 8 pm Monday 27<sup>th</sup> March – venue TBD**